

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**SCOTLAND BOARD OF EDUCATION**  
**Scotland, Connecticut**  
**Meeting Minutes**  
**April 3, 2018**

Chairperson Sherry Smardon called the meeting to order at 6:59 PM. Present were Board members Steven Kurcinik (7:50 PM), Brynn Lipstreu, Cassidy Martin, Scott Sears and Rod Perry. Administrators present were Superintendent Dr. Francis Baran, Principal Dr. Catherine Pinsonneault and Finance Coordinator Donna Sharp. Unable to attend was Board member Anne Stearns.

The Board recited the Pledge of Allegiance.

**3. CELEBRATIONS/RECOGNITION:**

- Parent/Teacher Conferences held in March were successful.
- Students and staff are in the middle of Jump Rope for Heart.
- Great job to Grade 6 students who testified in Hartford with Senator Mae Flexer on Bill 164 to increase the age to purchase tobacco. Students were invited to Hartford after a health project in class on the effects of tobacco. The field trip included a tour followed by lunch with the Secretary of State.

**4. WRITTEN COMMUNICATIONS:**

A letter was received from a Canterbury resident inquiring whether Scotland has space or interest for 5<sup>th</sup>/6<sup>th</sup> grade students. The resident will be advised that an official request should be directed to the Scotland Board of Education Chair Sherry Smardon.

**5. COMMUNICATION WITH THE AUDIENCE: None**

**6. ADDITIONS TO AGENDA – ADDITIONAL BUSINESS MAY BE CONSIDERED AT A REGULAR MEETING UPON A 2/3 VOTE OF THOSE MEMBERS OF THE BOARD PRESENT AND VOTING, PER STATE STATUTE:**

***#1-17/18 Motion to add to agenda Non-Renewal Non-Tenured Teachers as Item #9D, was made by Scott Sears, seconded by Brynn Lipstreu and carried unanimously.***

***#2-17/18 Motion to add to agenda Executive Session for Personnel Matter as Item #17.5, was made by Brynn Lipstreu, seconded by Scott Sears and carried unanimously.***

**7. APPROVAL OF MINUTES:**

***#3-17/18 Motion to approve the minutes of March 6, 2018, was made by Brynn Lipstreu with the following corrections:*** Item #5 should read – Jennifer Nelson asked the Board if they are considering re-establishing their relationship with the Central Office for shared services. Item #5 delete – (Parish Hill has a closed Facebook page). Item #9C should read – Motion to approve the FY2018-19 budget as presented in the amount of \$2,390,707 that represents a 0% increase, was made by Anne Stearns,

seconded by Steve Kurcinik and carried unanimously. ***The motion was seconded by Rod Perry and carried unanimously.***

**8. FINANCE COORDINATOR REPORT:**

**A. Financial Report:**

64% of the budget has been spent to date with 93.6% committed.

**B. Approval of Financial Statement:**

***#4-17/18 Motion to accept the Financial Statement dated March 28, 2018, was made by Brynn Lipstreu, seconded by Scott Sears and carried unanimously.***

**9. SUPERINTENDENT REPORT:**

**A. Curriculum Update:**

Work continues on the Science and Social Studies curriculum. Two staff members are working through grant funding on making sure equipment works for the Science Lab.

**B. Updated 2017-18 School Calendar:**

The last day for students is June 27<sup>th</sup> and the last day for staff is June 28<sup>th</sup>.

**C. Other:**

- There is no solid bid for oil to date.
- There has been little success in contacting the solar panel company.

**D. Non-Renewal Non-Tenured Teachers:**

Non-Tenured Teacher contract renewals are pending budget approval by the town.

***#5-17/18 Motion for contracts for the following Non-Tenured teachers not be renewed for the 2018-19 school year: Jessica Allaire, Joanne Lowney, Kelli McGillivray, Lucinda Marsalisi, Carol Sweat and Michelle Wildowsky; was made by Cassidy Martin, seconded by Rod Perry and carried unanimously.***

**10. PRINCIPAL REPORT:**

There is no change with enrollment.

**A. Teacher Evaluation (TEVAL) Update:**

- The last round of formal observations is taking place.
- The third classroom walk-throughs will be completed this week.

**B. Professional Development Opportunities:**

- Seminars were held on Read CT for K-3, an in depth coverage of the five levels of Literacy. Teachers enjoyed the day and are using in the classroom.
- PreK staff are required to have 12 hours of yearly training for NAEYC accreditation and the School Readiness Grant and attended a science and math symposium.
- SBAC practice and Google classroom were held on March 9<sup>th</sup>.

**C. Other:**

The Drama Club will present “The Princess and the Pea” on April 11th.

**11. FRIENDS OF SES REPORT:**

Movie and Pizza Night was well attended at the Community Hall. The next meeting will be held Saturday at noon in the Library.

**12. NEW BUSINESS:** None

**13. OLD BUSINESS:** None

**14. COMMITTEE REPORTS:**

**A. Tri-Town BOE Meeting Update:**

A meeting will be scheduled soon. Parish Hill received a STEM Science Grant for 5<sup>th</sup>- 8<sup>th</sup> grade students.

**B. CABE/EASTCONN:** No Report

**C. Readiness Council Report:**

Questions for the RFP for the Quality Enhancement Grant were reviewed. The next meeting will be held the end of April.

**D. Policies Committee:**

The next meeting will be held on April 10<sup>th</sup>.

**E. Personnel Committee:** No Report

**F. Technology Committee:**

The next meeting will be held late in May.

**15. SECOND AUDIENCE FOR CITIZENS:** None

**16. NEXT STEP HOMEWORK ASSIGNMENTS:** None

**17. NEXT MEETING AGENDA ITEMS:**

- Revisit School Calendar

**.5 Executive Session for Personnel Matter:**

***#6-17/18 Motion to enter into Executive Session (7:22 PM) for the purpose of discussing Personnel Matter, was made by Scott Sears, seconded by Brynn Lipstreu and carried unanimously.***

Steve Kurcinik arrived at the meeting at 7:50 PM.

The Board came out of Executive Session at 8:54 PM.

**18. ADJOURNMENT:**

***#7-17/18 Motion to adjourn (8:54 PM) was made Scott Sears, seconded by Rod Perry and carried unanimously.***

***Respectfully submitted by Kathleen Scott  
Recording Clerk***