

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

SCOTLAND BOARD OF EDUCATION
Scotland, Connecticut
Meeting Minutes
November 6, 2018

Chairperson Brynn Lipstreu called the meeting to order at 7:00 PM. Present were Board members Sherry Smardon, Steven Kurcinik, Scott Sears, Rod Perry and Anne Stearns. Administrators present were Superintendent Dr. Francis Baran, Principal Dr. Catherine Pinsonneault and Finance Coordinator Donna Sharp. Unable to attend was Board member Cassidy Martin.

The Board recited the Pledge of Allegiance.

3. CELEBRATIONS/RECOGNITION:

- The Special Relative Luncheon held on October 26th was well attended with over 92 people. There was also a basket raffle with over \$800 raised for a family with a serious injury to the father.
- Congratulations to the CAPSS Superintendent Award recipient Sadie Murray who will be honored on November 13th with a dinner at RHAM High School.

4. WRITTEN COMMUNICATIONS:

- A letter was received from a concerned parent regarding the language in the school calendar for snow days and the impact to the April vacation.
- A letter was received from the Scotland Para Educators Union with concerns regarding taking days from the April vacation for snow days.

5. COMMUNICATION WITH THE AUDIENCE:

Allison O'Connor expressed concerns regarding the school calendar and taking away from the April vacation for snow days and suggested teachers have more input.

6. ADDITIONS TO AGENDA – ADDITIONAL BUSINESS MAY BE CONSIDERED AT A REGULAR MEETING UPON A 2/3 VOTE OF THOSE MEMBERS OF THE BOARD PRESENT AND VOTING, PER STATE STATUTE: None

7. APPROVAL OF MINUTES:

#1-18/19 Motion to approve the minutes of October 2, 2018, was made by Scott Sears, seconded by Sherry Smardon and carried unanimously.

8. FINANCE COORDINATOR REPORT:

A. Financial Report:

94% of the budget is committed and the Board of Education records are in good order. \$22,000 was transferred to the Board of Education CNR Fund.

B. Approval of Financial Statement:

#2-18/19 Motion to approve the November Financial Statement, was made by Steve Kurcinik, seconded by Anne Stearns and carried unanimously.

9. SUPERINTENDENT REPORT:

A. Solar Panel Update:

Work continues on the Solar Panels that are scheduled to be connected to an outside source on November 9th. Power will be off from 4-8pm for this connection. CL&P will follow-up with an inspection.

B. Fire Inspection Report:

The Board was presented with the Fire Inspection Report. Some items have already been done. Items that were cited include the following:

- Blocked electrical panels (items were moved away)
- Exit lights out in the kitchen (were fixed)
- Extension cords in the ceiling in 5th/6th grade classrooms (previously used for projectors and were removed)
- Non-grounded extension cord replaced
- Missing drop ceiling tiles (replaced with smaller tiles and new tiles ordered)
- Hanging wires with missing light fixture cover in gym storage room (electrician will fix)
- Excess accumulated storage in the IT room (needs to be cleaned)
- Excess accumulated storage in basement sprinkler room
- Storage bins in closets close to sprinkler heads in PreK

Storage is at a premium. Steps are being taken to clean out abundance of storage items by the end of the school year. Outdated items will be offered to the community. Anne Stearns suggested donating old materials overseas.

C. Curriculum update with Math & SBAC:

The staff is reviewing the math scores to improve SBAC.

D. 2018-2019 Budget update:

The number of magnet school students is the same.

E. Other:

- The Savino Transportation contract was reviewed. A bid was sent out for a 3-year transportation contract with a deadline of November 20th.
- The Board of Selectmen approved a transfer of CNR funds. Work has begun on the motion sensor lights and a locksmith will do the door.
- The school applied for a Title 4, Part A Grant that will be used for technology, music equipment and math curriculum work.

10. PRINCIPAL REPORT:

A. Teacher Evaluation (TEVAL) Update:

All goal meetings are done with teachers having two student learning goals. The first round of classroom walkthroughs are done. The first round of formal observations for non-tenured teachers will begin next week.

B. Professional Development Opportunities:

The Special Education Case Manager, Special Ed Director and all specialist met to discuss modifications. Teachers prepared for Parent/Teacher Conferences. The PreK and Kindergarten teachers met with Hampton and worked on STEM Science activities. There is a new online program for NAEYC accreditation. Dr. Pinsonneault attended a three credit course on current topics and future education.

C. Current Enrollment:

Enrollment remains the same at 105 students.

D. Other:

There are many upcoming events.

11. FRIENDS OF SES REPORT:

Dr. Pinsonneault reported that the Friends of SES have been very busy and thanked the many volunteers for running the Book Fair. They are also working on a Teacher Dinner for Parent/Teacher Conferences on Thursday.

12. NEW BUSINESS:

A. Draft Athletic Policy (First Read):

Dr. Baran presented the Board with a draft Athletic Policy for review. Any comments and feedback are to be emailed to Dr. Baran.

B. School Calendar wording:

Discussion was held regarding the current language in the School Calendar that includes monitoring the calendar on a monthly basis that gives flexibility in case it is needed for snow days. Sherry Smardon suggested the three elementary schools and Parish Hill all follow the same calendar for continuity. The Board will keep the current language and monitor the calendar on a monthly basis.

13. OLD BUSINESS:

A. Update on Lunch Program:

Dr. Baran presented number of participants for the Breakfast and Lunch program along with the Top 5 foods selected. In October there was an average of 64 for Breakfast (up from 61 in September) and an average of 78 for Lunch (up from 73 in September).

B. Climate Committee:

Paraprofessionals and non-affiliate members are still needed for the committee. A suggestion box for comments will be posted in the school.

14. COMMITTEE REPORTS

A. TRI-TOWN BOE MEETING UPDATE: No Report

B. CABE/EASTCONN:

EASTCONN offers many services and hasn't raised their prices. There is a new mandate on Policy #5144.1 regarding seclusion time-outs. The Policy can be amended or a new Policy can be developed.

C. READINESS COUNCIL REPORT:

A strategic plan was resurrected and being assessed for its usefulness. Discussion was held regarding adding the Town of Chaplin to the Council and a liaison will attend the next meeting.

D. POLICIES COMMITTEE: Covered already

E. PERSONNEL COMMITTEE:

Negotiation sessions are set with the teachers.

F. TECHNOLOGY COMMITTEE: No Report

15. SECOND AUDIENCE FOR CITIZENS: None

16. NEXT STEP HOMEWORK ASSIGNMENTS:

Review new Athletics Policy and email any comments or feedback to Dr. Baran.

17. NEXT MEETING AGENDA ITEMS:

- School Calendar Update
- Fire Inspection Report
- Solar Panels Update
- Transportation Contract
- CNR Update
- 2nd Reading Athletic Policy
- Lunch Program Update
- Climate Committee Update

18. ADJOURNMENT:

Motion to adjourn (8:07 PM) was made Sherry Smardon, seconded by Steve Kurcinik and carried unanimously.

***Respectfully submitted by Kathleen Scott
Recording Clerk***