

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

SCOTLAND BOARD OF EDUCATION
Scotland, Connecticut
Meeting Minutes
December 4, 2018

Superintendent Dr. Francis Baran called the meeting to order at 7:00 PM. Present were Board members Brynn Lipstreu, Steven Kurcinik, Cassidy Martin, Scott Sears, Rod Perry and Anne Stearns. Administrators present were Principal Dr. Catherine Pinsonneault and Finance Coordinator Donna Sharp. Unable to attend was Board member Sherry Smardon.

2. ELECTION OF OFFICERS AND RE-ORGANIZATION OF COMMITTEE ASSIGNMENTS:

Dr. Baran opened nominations for Board Chair.

#1-18/19 Rod Perry nominated Brynn Lipstreu for Board Chair, seconded by Scott Sears. The vote to elect Brynn Lipstreu for Board Chair carried unanimously.

#2-18/19 Steve Kurcinik nominated Scott Sears for Board Vice-Chair, seconded by Rod Perry. The vote to elect Scott Sears for Board Vice-Chair carried unanimously.

#3-18/19 Rod Perry nominated Anne Stearns for Board Secretary. The vote to elect Anne Stearns for Board Secretary carried unanimously.

#4-18/19 Motion to keep all Committee Assignments the same, was made by Rod Perry, seconded by Scott Sears and carried unanimously.

3. PLEDGE OF ALLEGIANCE:

The Board recited the Pledge of Allegiance.

4. CELEBRATIONS/RECOGNITIONS:

- The Board took a short break with cake to honor Donna Sharp for her many years of service. Best wishes to Donna in her retirement and she will be sorely missed.
- Congratulations to Scotland 2018 Teacher of the Year Linda Stefon who will be honored tomorrow night at the Bushnell.
- Congratulations to the 5th grade who won the pig race with their entry Scrooge McPig. These students also won last year as 4th graders.
- Thanks to the Scotland Community for the success of the Student Council Food Drive.
- Congratulations to Sadie Murray who was honored as the recipient of the CAPSS Student Leader Award at RHAM High School.

5. WRITTEN COMMUNICATIONS:

A letter was received from CAFE Area Director Michele Arn recognizing the Scotland Board of Education as a participant in CAFE services with a certificate of membership.

A letter was received from EASTCONN Executive Director Gary Mala regarding a 3% increase for all services.

6. COMMUNICATION WITH THE AUDIENCE: None

7. ADDITIONS TO AGENDA – ADDITIONAL BUSINESS MAY BE CONSIDERED AT A REGULAR MEETING UPON A 2/3 VOTE OF THOSE MEMBERS OF THE BOARD PRESENT AND VOTING, PER STATE STATUTE:

None

8. APPROVAL OF MINUTES:

#5-18/19 Motion to approve the minutes of November 6, 2018, was made by Scott Sears with the following correction: Item #8A should read – 94% of the budget is committed and per the auditor, the Board of Education records are in good order. ***The motion was seconded by Steve Kurcinik and carried unanimously.***

9. FINANCE COORDINATOR REPORT:

A. Financial Report:

94.5% of the budget is committed. Donna Sharp thanked the Board for the opportunity to work for Scotland.

B. Approval of Financial Statement:

#6-18/19 Motion to approve the Financial Statement dated 11/28/18, was made by Steve Kurcinik, seconded by Scott Sears and carried unanimously.

10. SUPERINTENDENT REPORT:

A. Solar Panel Update:

The next step is for Greenskies to meet with the town building official for an inspection.

B. 2018-2019 Budget Update:

No new concerns to date.

C. 2018-2019 Calendar Update:

The recent snow event was gone quickly with no school delay or closing and no change to the school calendar.

D. Fire Inspection Report:

A letter was sent to the Fire Marshal with items completed and items outstanding. A meeting was held with the First Selectman regarding discarding old items.

E. CNR Update:

All the switches have been installed and the door lock is on backorder.

F. Lunch Program Update:

The average participation in the breakfast program and the lunch program has decreased slightly.

G. Climate Committee Update:

There is a new suggestion box in the Teacher’s Lounge.

H. Budget Timeline:

The first draft of the FY 2019-20 budget will be presented at the January meeting.

I. Transportation Committee:

A meeting was held with Joe Savino and the First Selectman regarding bid for a bus contract. The proposal provides buses for Scotland Elementary and Parish Hill and will be propane and not diesel. Grants are being pursued for new buses and fueling stations. More information will be presented at the January meeting.

J. BOE Meeting Dates 2019:

Dr. Baran presented the following 2019 meeting dates for the Scotland Board of Education:

January 8 April 2

February 5 May 7

March 5 June 4

#7-17/18 Motion to approve the above listed 2019 meeting dates for the Scotland Board of Education, was made by Scott Sears, seconded by Steve Kurcinik and carried unanimously.

K. Other:

A Security Grant for \$87,000 was submitted to replace cameras and replace the receiving control center of the security system.

11. PRINCIPAL REPORT:

A. Professional Development Update:

K-3 staff participated in a ReadConn workshop on November 28th and was enjoyed by all.

B. TEVAL Update:

The first round of formal observations for non-tenured teachers are ongoing.

C. Current Enrollment:

Enrollment remains the same.

D. Other:

- Festive Footwear Spirit Day will be held on Friday, December 7th.
- Parish Hill will perform a music concert at Scotland Elementary on Friday, December 7th and will also perform at Chaplin Elementary and Hampton Elementary.
- Report Cards will be sent home on December 14th.
- The Scotland Elementary winter concert will be held on December 19th.
- The Awards Assembly will be held on December 20th.
- Kids Go Shopping will be held on December 10th.
- Elf Central maybe up and running.
- Holiday Hats Spirit Day will be held on December 21st with an early release day to start the holiday recess.

12. FRIENDS OF SES REPORT:

Wendy Sears presented Friends of SES Report.

- The Christmas Tree Lighting and Caroling at the Scotland Green was well attended with white lights provided by Debbie and Jeff White and hot chocolate provided by the Rec Commission.
- Kids Go Shopping will be held from December 10-13. Volunteers are welcome for this great event.

The Board took a brief recess and resumed the meeting at 7:30pm.

13. NEW BUSINESS: None

14. OLD BUSINESS:

A. 2nd Reading Athletic Policy (Action Anticipated):

#8-18/19 Motion to approve Athletic Policy with revision to the second paragraph, was made by Scott Sears, seconded by Steve Kurcinik and carried unanimously.

15. COMMITTEE REPORTS

A. TRI-TOWN BOE MEETING UPDATE: No Update

B. CABE/EASTCONN:

The EASTCONN Annual Breakfast will be held tomorrow at the Hampton office. The Executive Director encourages all districts to take advantage of the services at EASTCONN.

C. READINESS COUNCIL REPORT:

The liaison conducted monitoring and strategic planning was discussed. Recruitment letters were sent out to PreK parents with no replies.

D. POLICIES COMMITTEE:

There was no meeting.

E. PERSONNEL COMMITTEE:

Negotiations are ongoing.

F. TECHNOLOGY COMMITTEE:

A meeting will be held on Monday, December 10th at 6pm.

16. SECOND AUDIENCE FOR CITIZENS:

A member of the audience asked for a copy of the Athletic Policy.

17. NEXT STEP HOMEWORK ASSIGNMENTS: None

18. NEXT MEETING AGENDA ITEMS:

- First FY 2019-20 Budget Draft
- Fire Inspection Report
- CNR Update
- 2018-19 Calendar Update
- Lunch Program Update

- Climate Committee Update
- Transportation Committee

19. ADJOURNMENT:

#9-18/19 Motion to adjourn (7:45 PM) was made by Steve Kurcinik, seconded by Scott Sears and carried unanimously.

***Respectfully submitted by Kathleen Scott
Recording Clerk***