

# TOWN OF SCOTLAND

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Assessor's Office  
9 Devotion Road, P.O. Box 122  
Scotland, CT 06264  
Phone: 860-423-9634; Fax: 860-423-3666  
Email: [assessor@scotlandct.org](mailto:assessor@scotlandct.org)

January 31, 2018

Dear Homeowner:

You are receiving this letter because the application period for the Elderly/Disabled Homeowner tax relief program begins February 1, 2018. You have either been enrolled in the program and need to reapply, or have expressed interest in applying to the program. Enclosed are filing requirements, qualifying income information and an application.

Key points to remember in filling out the application:

- Complete all items numbered 1 to 8. Enter zero for any which do not apply to you. For example, if you have no nontaxable interest, enter "0" on line 7-b.
- Enter only whole dollar amounts.
- Be sure to sign and date the affidavit in item 8, along with providing your phone number.

Proof of all income received in the calendar year 2017:

- If you file a Federal Income Tax Return, attach a copy of the 2017 return to your application, along with a copy of SSA-1099 from Social Security.
- If you do not file a Federal Income Tax Return, send copies of ALL income statements for calendar year 2017, including Form 1099 from Social Security, wage and pension statements, statements from your bank(s) showing total interest earned, et cetera.

Filing Deadline

- The filing period is February 1, 2018 – May 15, 2018.
- Applications and proof of income can be mailed if they are received by April 15, 2018.
- Applications filed April 16, 2018 – May 15, 2018 must be done in person at the assessor's office by you or an authorized agent.

- Incorrect, incomplete or illegible forms will be returned to you for correction. That will not relieve you from meeting the May 15, 2018 final deadline. If the office has not received your complete form by that date, you will not receive the benefit on your July 2018 tax bills.
- The Connecticut Office of Policy and Management has a publication answering many questions about the Elderly/Disabled Homeowner program. The guide and application information is available on the assessor's page of the Town of Scotland's web site, <http://www.scotlandct.org/>.

If you have any questions, please call the assessor's office at 860-423-9634 or email [assessor@scotlandct.org](mailto:assessor@scotlandct.org). My office hours are Wednesday, 4:30 pm - 6:30 pm and Thursdays, 9 am - 3 pm.

Sincerely,

A handwritten signature in black ink that reads "Kara J. Fishman". The signature is written in a cursive, flowing style.

Kara Fishman, CCMA II, MAI  
Assessor