

**Town of Scotland  
Driveway Permit**

**Contact Bill D'Appollonio: 860-456-8625**

Issued To: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

**PLEASE READ THIS DOCUMENT CAREFULLY!!**

Your request to construct a driveway on Lot # \_\_\_\_\_ connecting said driveway to \_\_\_\_\_, which is Town property, is granted, **subject to the following provisions:**

1. All sight line work **MUST BE COMPLETED** before any work on the building site is started.
2. The driveway, or access road, shall be constructed in such a manner that it does not interfere with the existing drainage, the movement of traffic, or the removal of snow from said road.
3. Driveways shall be constructed at least 5 feet away from a town drainage ditch.
4. The driveway shall be constructed in such a manner that it does not permit the runoff of water from said road to enter into the property of the owner thereby creating a nuisance to the town and the owner.
5. The owner and the contractor shall be responsible for all claims of damage resulting from the construction, modification, or upgrades to the driveway.
6. The driveway shall be stabilized for a sufficient distance from town property to prevent erosion onto town property and shall be designed in a manner to confine the surface water to the gutter areas and permit the free flowage of the water in the waterways. The driveway will be hard topped for 10 feet from the edge of the road. The driveway will be 16 feet wide at the road and 12 feet wide at the 10 foot mark from the road.
7. If the driveway is to be hard topped at a later date, allowances must be made and approved by the highway foreman for the additional change where the driveway connects with the existing waterways or traveled portion of the town road.
8. The disturbed areas within the town's right-of-way shall be repaired by the owner or contractor, at the owner's and/or contractor's expense.
9. Where existing excavations or fills within the town's right-of-way endanger the life of existing trees or other growths, or stones exist as obstacles to the access or egress to the property, such obstacles, trees or growths shall be removed at the owner's expense.
10. The First Selectman and/or the Highway Foreman **must be contacted to inspect the grade of the driveway before the apron is installed.** This is to make certain that no drainage--piped or natural--has been compromised on or off the road.
11. Any modifications or improvements to existing driveways shall be in compliance with Scotland Zoning Regulations 5.2.B—General Driveway Requirements.

12. The work within the Apron shall be completed as promptly as possible after the first cut is made, but no later than one (1) year after the issuance of the permit. ALL construction work covered by the permit shall be subject to the inspection and approval by the TOWN.

A **\$1,500.00** cash bond will be required prior to issuance of the building permit.

**Cash Bond will be forfeited after 1 year of date of issue of permit for non-compliance, except when a written request is made and the approval of the First Selectman is granted.**

A copy of this permit is sent to our Highway Foreman, who is available to advise you **AND WHO WILL ORDER THE CORRECTION OF ANY WORK NOT CONFORMING TO THE REGULATIONS.**

Ordinance Regulating Excavations, Cuts and Fill and Change of Grade in Public Highways, Adopted 5/23/78, became effective 7/1/78. Ordinance dated 8/25/99 became effective 9/15/99.

The fee for this permit is **\$35.00**.

Bond Received:  Cash     Certified Check

Fee Paid

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Board of Selectmen