1. Hall rental price for this event is on the contract you have signed. The deposit is required and refundable upon INSPECTION and APPROVAL. If the condition of the hall and/or kitchen are not acceptable, the deposit will be retained. Clean up shall be completed at the end of your event, unless other arrangements have been made.
2. Deposits are non-refundable if event is cancelled within 30 days of the scheduled event.
3. FLOORS- shall be swept and damp mopped as needed. Supplies and equipment provided.
4. TRASH – all trash shall be disposed of in the Dumpster out back. ALL recepticals are to be EMPTIED. INCLUDING THE BATHROOMS. RECYLCING is required as well. There are marked containers outside next to the dumpster.
5. TABLES & CHAIRS...please return to the storage room USING RACKS THAT ARE PROVIDED. PLEASE DO NOT DRAG ACROSS THE FLOOR.
6. COOKING is NOT PERMITTED outside the kitchen area.
7. KITCHEN – must be left clean which includes floors, refrigerator, counters, sinks and trash cans. PLEASE DO NOT LEAVE FOOD BEHIND FOR OTHER TO DISPOSE OF.
8. BATHROOMS should be inspected, clean and all toilets flushed. EMPTY TRASH.
9. 3M ADHESIVES is the only adhesive to be used on WALLS AND TABLES. NO TACKS, TAPE OR STAPLES.
10. CHILDREN MUST BE SUPERVISED AT ALL TIMES, remember this is an EMERGENCY BUILDING. NOBODY IS ALLOWED ON THE FIRE DEPARTMENT SIDE OF THE BUILDING.
11. NO SMOKING ALLOWED IN THE BUILDING.
12. ALCOHOL is not to be sold at any event, but can be consumed within the hall boundaries.
13. PARKING; is permitted to the LEFT side of the building, to allow emergency responders to park on the RIGHT side.
14. LIGHTS, please turn off all lights on your way out.
15. SIGNERS OF THE CONTRACT will be the responsible party for any and all missing property and/or damage during the use of the hall and will be subject to legal action if necessary.

HALL CAPACITY 185 per Fire Marshall

Revised 3/18 SVMH COMMITTEE
SCOTLAND VOLUNTEER MEMORIAL HALL RENTAL FEES

$300.00  Non Resident  $150.00 refundable deposit
$200.00  Resident  $150.00 refundable deposit
$100.00  Active FD Member  $150.00 refundable deposit (2 at the price per calendar year)
$100.00  Non Profits/Benefit/Fundsr  $150.00 refundable deposit
$75.00  Kitchen Only  $150.00 refundable deposit
$50.00  Early set up for renters (night before) 4 hr set up

SUGGESTED DONATION

$50.00  Resident Funeral  $150.00 refundable deposit
$150.00  Non Resident Funeral  $150.00 refundable deposit

No fees will be applicable to Blood Drives.

No Fees will be applicable for local non-profit, UNLESS FUNDS ARE BEING RAISED THE then  $100.00

1/17/19
SCOTLAND VOLUNTEER MEMORIAL HILL  
PO BOX 188  
47 Brook Road  
Scotland, CT 06264  

CONTRACT FOR RENTAL AND USE

Date:

Application is hereby made for the use of the SVMH on ______________________
From ____________ to ________________ am/pm. The fee for this rental is
broken down below. The Deposit must be received with a copy of this contract
signed by the individual taking on the responsibility. The remainder of the fee will
be received within 14 days of the rental date. ALL CHECKS SHOULD BE MADE
PAYABLE TO THE SCOTLAND VOL. MEMORIAL HALL.

It is understood and agreed that if permission is granted, all rules and regulations,
which are attached hereto and a part of this contract, will be strictly complied
with.

I certify that I will be responsible for the conduct of the group of individuals using
the hall and kitchen and will see that all rules and regulations are followed.

I have read the regulations, understand them, and will fully comply with them.

_________________________________  ________________________  
Signature/date  telephone #

Security Deposit $150.00 (refundable)  Name _________________________
HALL RENTAL $_________  
KITCHEN RENTAL$_________  Address _________________________
MEMBERSHIP FEE$__________  
TOTAL RENTAL FEE $_______________